

Colonel Paul Wentworth House Rental Application



Contact Information

Rental party or parties: _____

Sponsoring ARCH member name: _____

Address: _____

Daytime telephone: _____ Email: _____

Rental Information

Proposed event: _____ Date desired: ____ / ____ / ____

Time of event: from _____ to _____ Number of guests: (include yourself) _____

Circle one: Indoor event Outdoor event Both (indoor and outdoor)

If an outdoor event, do you plan to use a tent? Y / N

Is music planned? Y / N If yes, describe: _____

Will your event be catered? Y / N

If yes, name of caterer: _____ Telephone: _____

Will alcohol be served? Y / N

The Wentworth House has a limited number of folding tables and chairs available.

Please indicate your table and chair needs:

of chairs _____ # of six-foot folding tables _____ # of larger tables _____

Will you need a wheelchair ramp? Y / N

Other details or requests: _____

Submit completed application with \$100 deposit to: ARCH, P.O. Box 16, Rollinsford, NH 03869

Upon approval of the rental application by the board, a contract will be drawn up for your signature. All charges must be paid 30 days prior to the proposed event. If ARCH is unable to honor your request, your deposit will be returned.

I have read, understand, and agree to the terms of the rental policy for the Colonel Paul Wentworth House.

Applicant signature: _____ Date: _____